



## **Dwayne L. Buckingham, Ph.D., LCSW, BCD**

R.E.A.L. Horizons Consulting Service, LLC

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### **Seminar/Speaking Contract**

Thank you for inviting Dr. Buckingham to present at your upcoming event. The following will outline the responsibilities for each party.

#### **Dr. Buckingham's obligations**

- ❖ Dr. Buckingham will provide an outstanding, superb, heartfelt and uplifting presentation with emphasis on self-awareness, self-determination and personal accountability.
- ❖ Attendees will receive contact information to contact Dr. Buckingham directly with any questions.
- ❖ All attendees will have the opportunity to purchase and receive autograph copies of Dr. Buckingham's material to include books, DVDs and films if permitted or if you choose to purchase for attendees in advance.

#### **Copyright**

Dr. Buckingham will retain the copyright of all materials used in his presentation, including any handouts. No written work can be copied without Dr. Buckingham's permission.

Dr. Buckingham's material often reinforces the concepts presented to participants. Because attendees often want to learn more or reinforce what they have just learned, you may wish to purchase copies of Dr. Buckingham's material for all attendees to be presented on-site (volume discounts available) or allow copies and support materials to be sold after the presentation.

## **Your obligations**

In exchange for the services provided, Client agrees to compensate Dr. Buckingham as follows: Seminar Fee: \_\_\_ to be paid by Option A or **Option B** (Client shall initial choice below):

\_\_\_\_\_ Option A: A confirmation deposit of 25 percent upon signing of this Agreement (This will hold your date) and 75 percent on the Date of Event (“Remainder”), or

\_\_\_\_\_ Option B: Total fee upon signing of this Agreement. (This will hold your date).

**Recording:** The Seminar or Speaking Fee does not include the right to audio- or video-tape Dr. Buckingham’s seminar or speaking engagement for commercial use. Client must get permission in writing from Dr. Buckingham.

**Room Set-Up:** A PowerPoint presentation, video-clips, music and personal story telling are utilized to engage participants and stimulate discussion. Equipment needed to conduct seminar: One lap-top computer, projector and screen (or blank wall), radio and one wireless lapel microphone (if warranted).

In the event Client cancels Event or changes the Date of Event to a date that Dr. Buckingham cannot accommodate, the following fee schedule shall be in effect from the time Dr. Buckingham receives notification of cancellation or date change: - All deposit shall be retained by Dr. Buckingham –All deposits are non-refundable Because Dr. Buckingham was not able to book for another event due to holding the agreed date and time. (If Option B was selected above); 31-60 days prior to Event notification of cancellation - 50 percent of Seminar Fee will be refunded to client.

In the event that Dr. Buckingham cancels Event or changes the Date of Event to a date Client cannot accommodate, 100 percent of Seminar Fee will be refunded to Client.

**Holding Dates:** Because of the numerous seminars and speaking engagement requests that Dr. Buckingham receives and his desire to serve clients with an immediate answer, Dr. Buckingham does not hold dates. If this Agreement is not returned within 7 business days by Client, Date of Event will be considered open. Please send Dr. Buckingham copies of any announcements regarding the Event.

**What to do now**

To ensure that your date is reserved, please complete and return the signed contract with your full payment or nonrefundable confirmation deposit to the address above. Please make check payable to **RHCS**.

We look forward to a great seminar. Please contact us know if you have any questions.

Thank you!

*Dr. Dwayne L. Buckingham*  
*Founder & CEO, RHCS*

**Dr. Dwayne L. Buckingham, LCSW, BCD**  
R.E.A.L. Horizons Consulting Service, LLC

Seminar and Speaking Contract

Dr. Buckingham agrees to present on (date) \_\_\_\_\_ from  
(time) \_\_\_\_\_ at (location) \_\_\_\_\_.

The topic Dr. Buckingham will be presenting on or speaking about is titled:  
\_\_\_\_\_.

The total number of presentation sessions Dr. Buckingham is expected to provide is  
\_\_\_ with each session at \_\_\_-minutes. Seminar/Speaking Fee: \$ \_\_\_\_. Host will also  
receive a **20%** Discount off all of Dr. Buckingham's products. Total due now:  
\$ \_\_\_\_\_

The host organization, \_\_\_\_\_ agrees to the  
following:

- The total (\$ ) will be paid in full and is due with this signed contract (Option B).
- The total will be paid in two installments. A 25 percent non-refundable deposit  
(Whichever is greater) will hold the above date with signed contract.

This will guarantee Dr. Buckingham's availability on the date(s) you have requested. The  
balance of \$ \_\_\_\_\_ will be paid to RHCS on the date of the presentation (Option A).

- **The Terms and Fees outlined in this contract may not be disclosed with Third Parties. Any breach or violation of this contract shall be addressed in a court of competent jurisdiction in the federal or state courts.**

By signing this contract, you acknowledge your acceptance of the above conditions:

Signature: \_\_\_\_\_ Title: \_\_\_\_\_  
Date: \_\_\_\_\_

*//Signed//*  
*Dr. Dwayne L. Buckingham*  
*Founder & CEO, RHCS*